

Job Title: **Warehouse Operative - Part time** Department: **Warehouse**
Reporting To: **Warehouse Manager / Team Leader** Start Date: **October 2022**
Responsible for: **Warehouse** Location: **Bristol**

Hours:

This role is a part-time contract specifically for Thursday and Friday every week.

By negotiation the role could also be for reduced hours within the wider 8.30am to 5.00pm day – perhaps to suit school hours. There may be the opportunity to work more days to cover illness or holidays.

Job Summary:

As a Warehouse Operative within the Warehouse your primary responsibilities are to fulfil the requirements of the department by order picking, putting away stock, cutting cable and maintaining department housekeeping.

Key Responsibilities:

These are interpreted as being descriptive and not restrictive in nature.

Following appropriate training and under supervision from the team leader:

- Pick, pack and dispatch customer orders accurately.
- Check off and accept deliveries from suppliers.
- Locate and put away incoming stock against a location list.
- Cut lengths of cable accurately and efficiently against a requirement list.
- Maintain high standards of work practice and safety conscious behaviour.
- Help to keep stock controlled and maintained accurately.
- Help maintain a tidy work environment.

You are:

- Experienced at working in a warehouse environment.
- Familiar with basic computer operation.
- Accurate in your work.
- Organised.
- Happy to apply yourself to the task in hand.
- Conscientious.

Applications should be sent to ben.gothard@stage-electrics.co.uk

Closing Date 5th August 2022